

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING #707**

AGENDA

MONDAY, JULY 22, 2024

CLOSED SESSION – 6:00 PM

REGULAR MEETING – 6:30 PM

OPEN TO THE PUBLIC

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

THE BOARD CONTINUES TO MEET IN PERSON AT THE PALISADES UNITED METHODIST CHURCH FACILITY. THE BOARD WILL CONTINUE TO PROVIDE THE SAME REMOTE/ZOOM SERVICE FOR THOSE WHO CANNOT ATTEND IN PERSON – PLEASE MAKE NOTE OF THE STARTING TIME OF 6:05 PM FOR CLOSED SESSION WITH THE OPEN MEETING RECONVENING IMMEDIATELY AFTER.

CAPISTRANO BAY DISTRICT BOARD MEETINGS CAN ALSO BE ATTENDED REMOTELY FROM YOUR TABLET, COMPUTER OR LAPTOP USING THE FOLLOWING LINK:

<https://zoom.us/j/2473140743> Meeting ID: 247 314 0743 #

YOU CAN ALSO DIAL IN USING YOUR SMART PHONE or LANDLINE:

+1 669-900-6833 Meeting ID: 247 314 0743 #

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL and CLOSED SESSION REPORT OF ACTION

Any action taken in closed session must be reported in the next open meeting.

4. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.** Additionally, meeting recordings are held for one month and can be made available upon request during that time period.

5. APPROVAL OF MINUTES and SWEARING IN OF NEW DIRECTOR

a. Minutes #706 of June 27, 2024

- b. The Board will swear in interim Director Jay Champlain, appointed at the last meeting.

6. SANDAG – REGIONAL BEACH SAND PROJECT (RBSP III)

The next meeting of the Shoreline Preservation Working Group is set for 9/5/24. Until then, there is nothing further to report.

7. SHORELINE ADVISORY COMMITTEE

- a. Miller CDP application to City

The CDP application was submitted to the City on Friday, June 14th. The first round of comments were returned to the District by Planning on Friday, July 12th.

- b. Summer MHTL Survey

The data from the June 11 survey was returned to the District on June 30th. The District will be converting the survey data into useable beach photos as soon as we get an opportune low tide window during daylight hours.

8. SECURITY

- a. Security Activity Report June/July 2024/Wages Discussion with AUS representative
Security Supervisor Stabenow will now be reporting remotely

- b. Speed bumps/OCFA plan check

OCFA has officially replied to our speed bump proposal and approved the number of additional speed bumps but not the design of the bumps.

9. FINANCE

- a. FY2025 Budget

The draft budget is ready for discussion and possible approval

- b. The monthly financial report through June 2024

- c. Three-month CD at Farmers & Merchants Bank

The District has opened a new 91-day CD at 4.5%

10. OLD BUSINESS

- a. Pines Park storm drain flooding/Dr. Thomas, owner, 35061

It has been determined that this drain facility is the property of the County and the proper individual has been contacted. No further information at this time.

11. NEW BUSINESS

- a. Review of proposed trash enclosure for Miller/35127 Beach Road

12. QUALITY OF LIFE - CBRA DISCUSSION ITEMS – SHORT TERM RENTALS

Admin. Assistant Karen Morris will provide a verbal report on the City's progress with STR's

13. WRITTEN COMMUNICATIONS

There were no written communications

14. BOARD AND STAFF COMMENTS/ADJOURNMENT

Board members and Staff may comment on off-agenda items provided no action is taken

a. District meetings in August

**The Board typically schedules no meetings in the month of August. Is there consensus for taking August off this year.*

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #707 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, July 19th, at 5:00 PM.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

July 19, 2024

Date