

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING #717
AGENDA
TUESDAY, JULY 1st, 2025 (June Meeting)
CLOSED SESSION – 5:30 PM
REGULAR MEETING – 6:00 PM
OPEN TO THE PUBLIC
Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

THE BOARD CONTINUES TO MEET IN PERSON AT THE PALISADES UNITED METHODIST CHURCH FACILITY. THE BOARD WILL CONTINUE TO PROVIDE THE SAME REMOTE/ZOOM SERVICE FOR THOSE WHO CANNOT ATTEND IN PERSON – PLEASE MAKE NOTE OF THE STARTING TIME OF 6:05 PM FOR CLOSED SESSION WITH THE OPEN MEETING RECONVENING IMMEDIATELY AFTER.

**CAPISTRANO BAY DISTRICT BOARD MEETINGS CAN ALSO BE ATTENDED REMOTELY FROM
YOUR TABLET, COMPUTER OR LAPTOP USING THE FOLLOWING LINK:**

<https://zoom.us/j/2473140743> Meeting ID: 247 314 0743 #

YOU CAN ALSO DIAL IN USING YOUR SMART PHONE or LANDLINE:

+1 669-900-6833 Meeting ID: 247 314 0743 #

CALL TO ORDER

ROLL CALL OF BOARD MEMBERS

CLOSED SESSION – 5:30 PM

- a. CONFERENCE WITH LEGAL COUNSEL – *Anticipated Litigation pursuant to Government Code Section 54956.9*

1. RECONVENE REGULAR BOARD MEETING

2. PLEDGE OF ALLEGIANCE

3. CLOSED SESSION REPORT OF ACTION

Any action taken in closed session must be reported during the regular open meeting.

4. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW. Additionally, meeting recordings are held for one month and can be made available upon request during that time period.

5. APPROVAL OF MINUTES

- a. Minutes #716 of June 3rd, 2025

6. THIS ITEM LEFT BLANK

7. SHORELINE COMMITTEE PROGRESS

- a. Miller CDP application/Third round of corrections (minor items)
- b. South Orange County Beach Coalition
- c. Coastal Commission Letters/Committee Responses

8. SECURITY

- a. Security Activity Report May 2025
- b. Nails and screws from construction sites

9. FINANCE

- a. FY 26 Budget - Approval of revenue budget for new fiscal year
- b. The monthly financial report through May 2025
- c. Roll over of 6 month CD with Farmers & Merchants Bank

10. OLD BUSINESS

- a. Roadway sealcoating and striping
Scheduled for Tuesday thru Friday 9/16/25 to 9/19/25 – mark your calendars

11. NEW BUSINESS

- a. First review of Manager Job Description

12. QUALITY OF LIFE - CBRA DISCUSSION ITEMS – SHORT TERM RENTALS

- a. Karen Morris will provide a verbal update on STR activity

13. WRITTEN COMMUNICATIONS

None

14. BOARD AND STAFF COMMENTS/ADJOURNMENT

Board members and Staff may comment on off-agenda items provided no action is taken

Next Board meeting will be on Tuesday, July 29, 2025

Upcoming Manager's meetings this summer:

- Mgr summer vacation: July 30- back in office August 12
- Next SANDAG meeting Thursday September 4, 11:30 AM
- Next Advisory Committee Meeting Tuesday July 15, 10:00 AM
- Next District Board Meeting Tuesday, July 29, 6:00 PM
- Continue following:
 - City of Oceanside RE:BEACH program
 - SANDAG RBSP III project for Dana Point and San Clemente/Five County Coalition
 - City of San Clemente *SAVE OUR BEACHES*
 - City of San Clemente *COASTAL ADVISORY COMMITTEE*
 - City of Dana Point *Participation in South OC Beach Coalition*
 - South OC Beach Coalition (new organization)
 - Ocean Protective Council/BEACON/Smart Coast California

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #717 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, June 27th, at 5:00 PM.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

June 27, 2025

Date