

ITEM 5a

**REGULAR MEETING #721
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
REGULAR MEETING 6:00 PM
Tuesday, October 28, 2025
OPEN TO THE PUBLIC**

1. CALL TO ORDER

District Manager Russell called the regular meeting to order at 6:00 PM

2. PLEDGE OF ALLEGIANCE

Manager Russell led attendees in the Pledge of Allegiance

3. ROLL CALL

Directors Present:	McNulty, Misher, Lurner, Seidensticker and Champlain
Staff:	Manager Russell, Karen Morris
Absent:	None
Agents:	None
Contractors/Consultants:	Robert Stabenow, Allied Universal Security
Guest Attendees:	None

4. PUBLIC COMMENTS

There were no public comments

*At this point in the meeting the Board addressed the late submittal by homeowner Jeff Lurner for erecting a sunshade over his RR parking area at 35621. Since this was not on the meeting agenda, the Board had to vote to add this item to the meeting.

MOTION was made by Board President McNulty, seconded by Director Misher and voted 5-0 to add this item to the agenda.

After much discussion on the matter of whether or not to allow the proposed sunshade, the Directors concluded that there is no current policy for any such overhead structures and therefore no guidance for specifications on type, size, color, material, positioning, etc. The Board attempted a vote but failed to reach approval and therefore the proposal was denied at this time.

5. APPROVAL OF MINUTES

a. Meeting #720 of September 30, 2025

Motion was made by Board President McNulty, seconded by Director Misher, and approved 5-0 to accept the minutes of meeting #720 of September 30, 2025.

6. DISCUSSION WITH HOMEOWNER/TIRE TRACKING IN FRESH SLURRY

Homeowner Jim Bellino was present with his girlfriend to share his position with regard to the tire tracking through the fresh slurry that was done on Friday, October 3rd by his girlfriend when she backed out of the driveway at 35381 and proceeded to drive over the sealcoated lane.

The Board thanked Mr. Bellino for his explanation and stated they will take his comments under advisement.

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7. SHORELINE COMMITTEE

a. **Miller CDP application/Plan Check Progress**

The Miller CDP application has now completed the plan check phase and the application along with the Staff Report, prepared by our consultants, Stan Lamport and April Winecki, was officially submitted to the City last week to be scheduled for a hearing before the Planning Commission on Monday, December 8th.

b. **SUMMARY OF SMART COAST CALIFORNIA CONVENTION TOPICS**

At this year's annual Policy Summit, the following topics were presented:

- Surfline cameras and the continuing advancement of their data-gathering technology
- Vulnerability of California's beaches to climate change
- Humboldt Bay vulnerability to sea level rise
- Dr. Kate Hucklebridge/CCC Executive Director – statewide sea level rise planning
- Legal pathways for streamlining Housing permits and disaster recovery
- Accelerating coastal resilience efforts

8. SECURITY REPORT

a. **Security Monthly Report for Sept/Oct 2025**

The report was received and filed.

Director Lurner pointed out that some of the new speed bump reflectors are not working and asked staff to conduct a night time inspection of all the speed bump reflectors.

9. FINANCE

a. **Monthly Financial Report through September 2025**

The report was received and filed

10. OLD BUSINESS

a. **Itemized List of Administrative Projects for Staff**

Manager Russell is providing this list to ensure that staff does not lose track of these projects over the next several months:

- Manager job description and succession planning
- Updated community emergency preparedness planning
- Coastal Commission/possible legislative changes in 2026
- Personnel Policy update/review employee med. insurance benefits/State retirement mandate
- Research storm drain ownership (at all storm drains)
- Revisit Title Policy for District vacant lot
- Prepare storm drain repairs from wave damage at several locations

11. NEW BUSINESS

a. **November/December Board meeting schedule**

The Board typically combines these two meetings into one meeting in early December in observance of the Thanksgiving and Christmas holiday season. The choices were Dec 2nd or Dec 9th and will be confirmed later in the week.

12. QUALITY OF LIFE - CBRA DISCUSSION ITEMS – SHORT TERM RENTALS

There were no new issues to discuss

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13. WRITTEN COMMUNICATIONS

There were no communications

14. BOARD AND STAFF COMMENTS

There were no comments

ADJOURNMENT: Manager Russell adjourned the meeting at 7:38 PM.

NEXT BOARD MEETING:	TBD
NEXT SANDAG MEETING:	Thursday, Dec. 4th, 11:30 AM, San Diego
NEXT So. County Beach Coalition Meet :	Monday, Nov. 17th, 4:00 PM
NEXT COMMITTEE MEETING:	Tuesday, Nov. 11th, 10:00 AM
SMART COAST CALIFORNIA:	Nothing on the calendar

ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, **Donal S. Russell**, Manager of the Capistrano Bay Community Services District, hereby certify that this is a *DRAFT* copy of the Minutes of Meeting #721, held on October 28th, 2025

Donal S. Russell
DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

October 29, 2025
DATE