ITEM 5a

REGULAR MEETING #728
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
REGULAR MEETING 6:00 PM
June 30, 2026

1. **CALL TO ORDER**
District Manager Russell called the meeting to order at 6:00 PM.

2. **PLEDGE OF ALLEGIANCE**
Manager Russell led attendees in the Pledge of Allegiance

3. **ROLL CALL**

Directors Present:	Directors Misher, Lurner, Champlain
Staff:	District Manager Russell, Karen Morris
Absent:	Directors McNulty, Seidensticker
Agents:	None
Contractors Present:	None
Guest Speakers:	None

4. **PUBLIC COMMENTS**
There were no public comments

5. **APPROVAL OF MINUTES**
a. Meeting #727 of June 2, 2026
Motion was made by Director Misher, seconded by Director Lurner and voted 3-0-2 (McNulty and Seidensticker absent) to approve the minutes # 727of June 2, 2026.

6. **THIS ITEM LEFT BLANK**

7. **SHORELINE COMMITTEEE**
a. Miller CDP application
Manager Russell reported that our consultant team met with CCC staff on Monday, June 29th. Apparently staff is intending to turn the application over to the CCC in San Francisco and since none of the SF staff have reviewed the application, there was really no significant discussion which means no meaningful dialogue until another meeting is scheduled – no date set at this time.

8. **SECURITY**
a. Monthly Security Report
The security report for April/May will not be submitted for review until next week.

b. GoAccess Gate Management change over
The team from GoAccess has agreed to the requested 3.5% increase after six years as Director Misher had asked for. As the last item to be worked out, the increase opened the door for approval of the agreement. The process for transitioning from DwellingLIVE to GoAccess is now underway with a proposed completion time of 6-8 weeks.

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c. LPR Camera Upgrade
Manager Russell reported that all three new LPR cameras (license plate recognition) have been installed and are now in service waiting to be integrated into the new GoAccess gate access system when the installation is completed.

9. FINANCE

a. Monthly Expense Report
The expense report through May 31st was received and filed.

b. FY27 Revenue Budget Approval
The revenue side of the new fiscal year budget was presented to the Board for approval. After some discussion the Board took the following action:
MOTION was made by Director Misher, seconded by Director Lurner, and passed by a vote of 3-0-2 (2 directors absent) to approve the FY27 Revenue Budget in the amount of $2,444,802.00. Manager Russell added that the expense/operational budget for FY27 will be presented at the July 28th meeting.

10. OLD BUSINESS

a. Disaster Preparedness
The Board has requested we hold on further work until a disaster preparedness specialist can come into the community and provide an evaluation of the threats our community faces. To that end, staff has contacted two such consulting firms and has requested proposals:
- AC Disaster Consultants
- Rincon Consultants

b. Research on 1960 Dept of the Army Letter/Sand Replenishment
At the Board's request, our consultant John Ciampa has been directed to try to obtain the actual construction permit file from the early 1960's from the Orange County Archives office. As of meeting time, there has been no results yet from this background investigating effort.

11. NEW BUSINESS

a. Board member terms expiring in December
The terms of Directors McNulty, Misher and Lurner are expiring this coming December. While Director Lurner and Misher have expressed interest in running a second term, Director McNulty has asked for time to make a decision. In the meantime, staff was requested to get a definitive answer on the eligibility requirements of candidates and to get the Notice of Vacancy letter out in the mail asap.

b. Proposed trash enclosure project for 35655 Beach Road
Manager Russell explained that the owner was approved in 2023 for an identical structure on a different Beach Road property that he previously owned, and is simply duplicating that same structure. After review, the Board took the following approval action:
MOTION was made by Director Lurner, seconded by Director Champlain, and passed by a vote of 3-0-2 (2 directors absent) to approve the proposed trash enclosure for 35655 Beach Road.

12. QUALITY OF LIFE – CBRA ITEMS – SHORT TERM RENTALS

There were no new issues to discuss

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13. WRITTEN COMMUNICATIONS

There were no written communications

14. BOARD AND STAFF COMMENTS

Director Lurner commented that it would be helpful for continuity of business if staff could expand the agenda from now on to list all the current tasks that staff is working on with a brief note indicating the current status. For example, there was nothing in this current meeting agenda that provided any status on the ongoing work with the Manager's job description. Staff replied that the appropriate item on the agenda would be under OLD BUSINESS.s

Manager Russell asked the Board about whether the District should try to collect reimbursements from homeowners for all the expense incurred for pulling wood debris off the beach and dumping in our parking lot plus the additional cost for removal off site. After some discussion, it was agreed that the District will bear the cost to remove the hazardous material from the community.

ADJOURNMENT

Manager Russell adjourned the meeting at 7:16 PM

ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, Donal S. Russell, Manager of the Capistrano Bay Community Services District, hereby certify that this is a *DRAFT* copy of the Minutes of Meeting #728, held June 30, 2026.

Donal S. Russell — July 1, 2026

DONAL S. RUSSELL, Manager — DATE
Capistrano Bay Community Services District